

ERASMUS STUDENT WORK PLACEMENT IN THE CZECH REPUBLIC

EMPLOYER INFORMATION	
Name of organization	DANAVIA CAREERS, s.r.o.
Address incl. post code	Americka 197/41, Praha 2 Vinohrady, 120 00
Telephone	+420 6014 649 456
E-mail	dana.drskova@danavia.cz
Website	www.danavia.cz
Number of employees	5
Short description of the company	We are a team of professionals with over 18 years experience in the field of HR and IT / Telco business, with reference projects in the area of recruitment, executive search, the implementation of all HR processes, or their re – mastered (eg, Talent Management, Performance Management, building company culture and others.)
Other	

CONTACT DETAILS	
Contact person for this placement	Iva Rylichova
Department and designation / job title	Recruitment/Specialist for IT positions
Direct telephone number	+420 604 649 456
E-mail address	Iva.rylichova@danavia.cz

PLACEMENT INFORMATION

Department / Function	Recruitment/Recruitment Specialist for IT positions
Description of activities	Ensuring recruiting IT specialists for our clients, Communication with clients, Search in databases, Organizing personal interview,
Location	Prague 2, CZ
Duration	3 – 12 Months
Working hours per week	40
Accommodation	No
Details of financial and “in kind” support to be provided	Coffee and tea buffet
Other	

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	English Advanced, Czech Advanced advantage, others prefer
Computer skills and level of skills required	user at a very good level, positive attitude to ICT, prefer the expertise of ICT
Drivers license	advantage, not a necessity
Other	

INFORMATION PROVIDED BY

Name	Iva Rylichova
Department / Function	Development Manager
E-mail address	Iva.rylichova@danavia.cz
Phone number(s)	+420 604 649 456, +420 603 183 057

Date	2.4.2014
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